

Notice of Place Overview and Scrutiny Committee



Date: Wednesday, 21 September 2022 at 6.00 pm

Venue: Committee Room, First Floor, BCP Civic Centre Annex, St Stephen's Rd, Bournemouth BH2 6LL

Membership:

Chairman:

Cllr S Gabriel

Vice Chairman:

Cllr R Lawton

Cllr S Bartlett
Cllr N Brooks
Cllr E Coope

Cllr D Farr
Cllr A Hadley
Cllr M Iyengar

Cllr A Jones
Cllr C Rigby
Cllr V Slade

All Members of the Place Overview and Scrutiny Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=5397>

If you would like any further information on the items to be considered at the meeting please contact: or email

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpCouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

12 September 2022

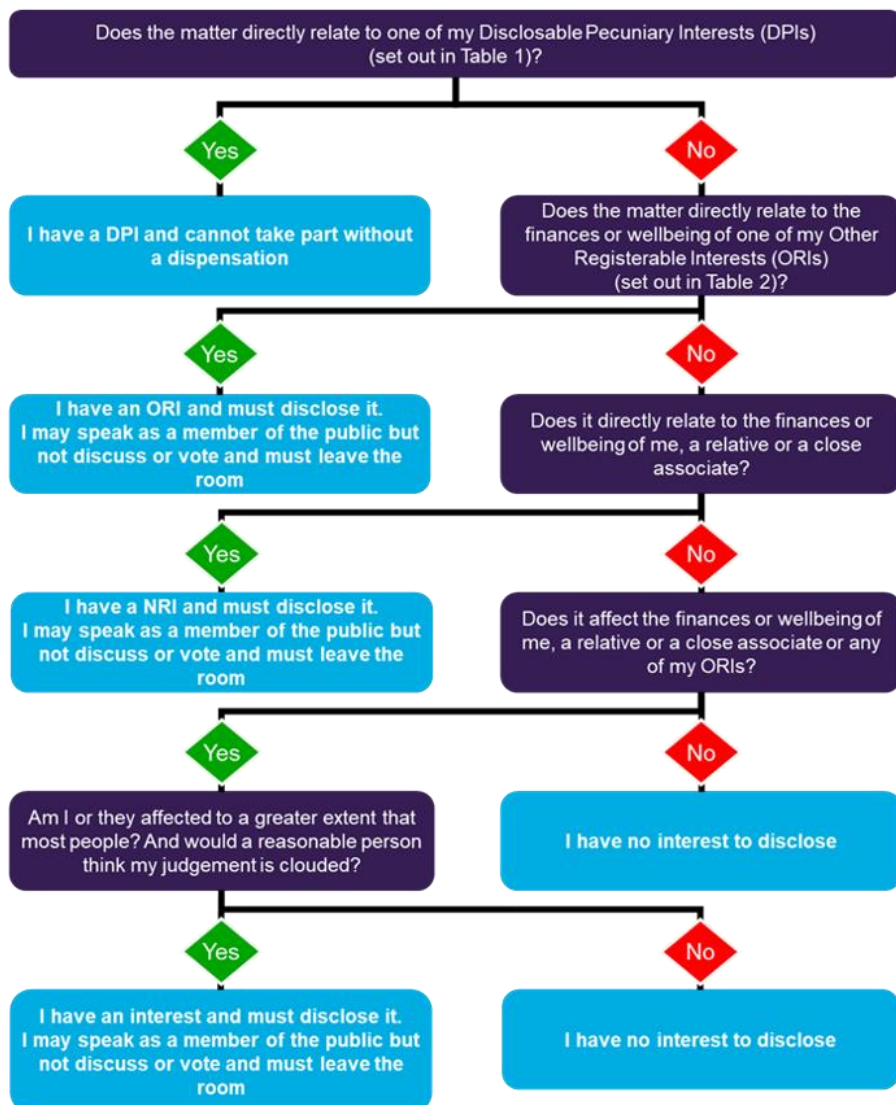


Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the meeting held on 16 June 2022.

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5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is 4 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

6. Update on Bus Services within the Bournemouth, Christchurch and Poole Area

To consider a verbal update from the Portfolio Holder for Sustainability and Transport to provide the committee with information on Yellow Busses ceasing operations and the wider impact on bus services in the area along with information on the Bereavement Services business plan phase one update report and options appraisal for the future Poole Crematorium

7 - 12

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| 7. Overview of SWEP protocol (Severe Weather Emergency Protocol) | 13 - 22 |
| <p>The committee has requested a briefing with regard to SWEP and this report seeks to provide a thorough overview regarding this very important and potentially lifesaving intervention. Starting with some background and a description of the current SWEP arrangements and triggers, the report then moves on to discuss the wider offer that is in place all year round for those verified as rough sleeping in the BCP area.</p> <p>Following some detail regarding outcomes, the report then moves on to look at the protocol review process, including that taking place this year, and underway now, which includes benchmarking with several other Local Authorities.</p> <p>Finally the importance of partnership working in this area is discussed as well as looking at financial considerations.</p> | |
| 8. Bereavement Services business plan phase one update report and options appraisal for the future Poole Crematorium facility | To Follow |
| <p>To consider the Bereavement Services business plan phase one update report and options appraisal for the future Poole Crematorium facility report scheduled for Cabinet consideration on 28 September 2022.</p> <p>The Committee is asked to scrutinise and comment on the report and if required to make recommendations or observations as appropriate.</p> <p>Cabinet members invited to attend for this item: Councillor Mark Anderson
Portfolio Holder for Environment and Place.</p> | |
| 9. Update on the Bournemouth Development Company LLP | To Follow |
| <p>To consider an update on the Bournemouth Development Company.</p> <p>The Committee is asked to scrutinise and comment on the report and if required to make recommendations or observations as appropriate.</p> <p>Cabinet members invited to attend for this item: Councillor Phil Broadhead,
Portfolio holder for Development, Growth and Regeneration</p> | |
| 10. Forward Plan | 23 - 32 |
| <p>The Place Overview and Scrutiny Committee is asked to consider and approve the attached work plan for the Committee.</p> <p>The Work Plan includes provision for a working group to support the development of the BCP Council Tree Strategy. The Committee is asked to approve the establishment of this working group which will consider a defined scope for its work at its initial meeting.</p> | |
| 11. Future Meeting Dates | |
| <p>The meeting dates for the remainder of the municipal year are as follows:</p> | |

Wednesday 16 November 2022
Wednesday 1 March 2023

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
PLACE OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the Meeting held on 16 June 2022 at 6.00 pm

Present:-

Cllr S Gabriel – Chairman

Cllr R Lawton – Vice-Chairman

Present: Cllr S Bartlett, Cllr L Dedman, Cllr L Fear, Cllr A Jones, Cllr C Rigby,
Cllr V Slade, Cllr M Davies and Cllr Dr F Rice

Also in Cllr P Broadhead
attendance:

11. Apologies

Apologies were received from A Hadley and Cllr B Dion. It was noted that Cllr J Kelly was now on the Executive and therefore no longer a member of the Committee

12. Substitute Members

Cllr F Rice was substituting for Cllr Hadley and Cllr M Davies was substituting for Cllr B Dion

13. Declarations of Interests

There were no declarations of interest made on this occasion.

14. Confirmation of Minutes

The minutes of the meeting held on 24 May were approved as a correct record subject to an amendment to clarify that Cllr L Dedman and not Cllr A Hadley was nominated as Vice-Chairman.

15. Public Issues

There were no public petitions or questions. A statement was received, as follows from Mr Alex McKinstry, in relation to minute number 16, and read out on his behalf by the Democratic Services Officer a copy was also sent to all Committee members:

I hope the FuturePlaces business plan is debated tonight in open session. My chief concern is the funding mechanism proposed under Part 7: the company receives a fee for development schemes approved by BCP Council, then uses this fee to service its £8 million loan. My worry is that councillors may approve schemes indiscriminately, simply to amortise the loan monies. Other worries include the company's limited progress to date (Part 2.1 of the plan); the Council's leadership sitting on the company's

board (Part 4.4); and the millions of pounds of residents' money, invested in a company ostensibly providing guidance only.

16. Scrutiny of the BCP Futureplaces Ltd - Revised business plan and funding mechanism Cabinet report

The Portfolio Holder for Development, Growth and Regeneration and the Director for Regeneration presented a report, a copy of which had been circulated to each member and a copy of which appears as Appendix 'A' to these minutes in the Minute Book. The Director of Regeneration and representatives from FuturePlaces were also in attendance and provided responses to a number of enquiries. A number of points were raised and responded to in the ensuing discussion including:

- Clarification was sought on how the loan would be financed, through the Public Works Loan Board or by other means. It was confirmed that a working capital loan of £8million would be financed by borrowing which would be lent at a commercial rate to the company through the PWLB.
- It was noted that the anticipated 30 percent profit margin was reflective of the industry norm. The Council procured other services on a cost-plus basis and in order to demonstrate best value these were compared against day rates. There was relative confidence that this had been benchmarked and fell within industry ranges.
- In response to a question, it was confirmed that the company was 100 percent owned by BCP Council. There was scope for dividends, but these would flow straight back to the Council.
- Concern was raised regarding the lost £3 million in the first year of operation for a company formed by a London Borough. A point was raised regarding potential losses by the company if the Council did not subsequently agree the individual business cases brought forward by the company. The Portfolio Holder advised that this was why Councillors were members of the Board to ensure that there was follow through on a collective vision. The Gateway process followed a full process of several stages from concept to final approval.
- In response to an enquiry the Committee was advised that there was a benefit to having a division with a singular focus and expertise.
- It was noted that Seascope's purpose was to purchase homes to house homeless persons and other direct purposes, but it was also able to make a profit. A Councillor commented that they were confident in the Portfolio Holder and Officers to deliver development.
- This was the first time using a specific funding methodology which would be reviewed annually. It was suggested that this needed to be more frequent, perhaps quarterly. It was explained that this was in line with other Council companies where an annual update was received through Cabinet. Regular updates on individual projects would come forward through the gateway process.
- In response to a line in the report a query was raised regarding when it would not be appropriate for Futureplaces to repay borrowed monies. Payment to the company would allow this to be repaid and it was confirmed that it was always appropriate for debt to be repaid.

- There were a number of headline projects within the business plan. It was noted that some of these were comprised of sub-projects which would be deployed over a number of different phases. Such as Boscombe Regeneration and the Holes Bay site. Futureplaces would work on the greater overall masterplan visioning, with sub-projects coming forward for Council approval.
- The intent to raise the capital threshold to £1.3 billion and whether some of this would come from Council borrowing, it was suggested that it would still require considerable third-party financing because the gross sum of all of the projects would be considerably greater than this amount. Assurance was sought that there would be financing available. The Portfolio Holder advised that they were continually investing in the future rather than disposing of assets. However, although the schemes were investing and acquiring assets there was only a certain amount which the local authority should be doing. Developers were needed and it was not good if it was felt that the Council would do everything itself. Part of the reason for creating Futureplaces was to ensure that fully developed project plans including arrangements for financing were both credible and deliverable.
- The number of full-time employees of the company and whether there was a dependency on consultants and sub-contractors. It was suggested that the company wanted to be almost completely separate from the Council, in terms of location, communication, HR, etc.. It was noted that the company did procure a number of support services from the Council. Once the company were fully staffed it was expected that there would be 24 full time equivalent members of staff, comprising two core teams. One enabling team and one delivering project management. However, from time to time there would be a need to buy-in additional resources and expertise which would be more costly to hire on a permanent basis.
- In response to an enquiry, it was confirmed that it was hoped to bring together the core team in a traditional way in its own premises.
- Concerns were addressed regarding some of the allegations made on social media regarding members of staff. The company would seek to protect staff from this type of social commentary, but they would always want to be transparent and open and would respond to any direct questions on these issues.
- With reference to the sustainability impact summary, there was an emphasis on low carbon, energy efficient buildings but there was no mention of active travel measures, it was suggested that this should be added to the report. It was also recognised that throughout the document there was little emphasis on social value. The Portfolio Holder agreed with the comments on active travel and wanted to encourage people to use different means to travel. The Portfolio Holder advised that he was happy that this be included. It was noted that the social value mix would become apparent the core vision of Futureplaces was using development as a catalyst for the place we wanted to live in. High end developments would provide the opportunity for more affordable properties within the same site. It was noted that it was a 360-degree process to ascertain what the societal value of a project was.

- The staffing level to deliver the number of projects outlined was queried. It was confirmed that some of the projects were quite modest with short timeframes. Whilst there were a range of skills needed these were not necessarily required for the life of a project and there would be a degree of buy-in to fulfil skill needs.
- Clarity was sought on the situation regarding VAT and payment of corporation tax on profits. It was confirmed that this would need to be paid on profits and whilst some development services were exempt VAT would be charged as appropriate.
- Queries were raised regarding the overall strategy in terms of what was important and why even seemingly very modest projects were being filtered through the company. One of the reasons given for the company was to reduce the list of consultants but it seemed to be employing them through different means. It was noted that some of the projects have been around for a long time within the Council. It was clarified that Barclays House was not a Futureplaces project. Any profit margin received would be fed back to the council through dividend or through liquidation if no longer required.
- Further clarity was sought on the use of the PWLB for projects. The Portfolio Holder advised that the government wanted local authorities to take a leading role in regeneration. The use of the PWLB was discouraged for projects on a purely yield basis rather than for mixed use schemes. The section 151 officer would also input into this and specific guidance on what constitutes regeneration was being sought. The Managing Director of Futureplaces offered to discuss this further with anyone who wished to.

The Chairman thanked everyone for their attendance and welcomed the opportunity to discuss Futureplaces and address openly some of the issues previously raised.

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17. Bournemouth Development Company LLP Winter Gardens Scheme – Project update

The Portfolio Holder for Development, Growth and Regeneration presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these minutes in the Minute Book. A number of points were raised and responded to in the subsequent discussion, including:

- In relation to Futureplaces looking at the potential redevelopment of the Bournemouth International Centre (BIC), whether the Council should proceed with the current consented scheme or would be reconsidering and moving forward with the redevelopment of the entire area including the BIC. There were two options currently available, and the Winter Gardens scheme would be paused until consideration had been given to the full redevelopment potential for the area.
- Whether the Winter Gardens scheme was being paused because redeveloping the BIC was now being considered or whether the approved scheme was no longer viable. Futureplaces had been asked to

look at BIC redevelopment which was the reason the current scheme for the Winter Gardens was paused. If the redevelopment of the BIC was not considered viable the Winter Gardens scheme would proceed.

- In relation to the £5million provision the Council had included for potential losses in connection with the Winter Gardens Scheme, the Portfolio Holder advised that there was no financial loss, but the funding provision was made to be prudent and to make provision regarding the different development potential.
- The BIC project was inherited through the previous administration. The BIC was not quite at the level which the market wanted, demand had moved on and it was hoped to use the opportunity to develop the area. The Portfolio Holder advised that it was not correct that wider opportunities were being considered because the Winter Gardens scheme was unviable. The BDC didn't have the option of the wider site provision but Winter Gardens was absolutely viable if the Council wished to proceed.
- Concern was raised that the redevelopment of the BIC was a project which would take years and the Winter Gardens Scheme had already been considerably delayed.
- The BIC was a key site within the town but was not well utilised as there was a lot of area for active frontage which could be improved. Redeveloping the BIC site along with the winter gardens site would present opportunities for the re-provision of facilities across the sites.

The Chairman thanked officers and all committee members taking part in the discussion.

18. Work Plan

The Chairman presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these minutes in the Minute Book.

The Corporate and Community Overview and Scrutiny Committee was asked to consider and identify work priorities for the year ahead. The Chairman had set out a number of items to be included in the Committee's Work Plan and asked Committee members could advise of any items which needed to be included within the Plan in addition to those outlined. Those suggested included:

- Annual Climate Plan report
- Update on the Local Plan
- Local Transport Plan

It was pointed out that there were only three ordinary meetings remaining this year. The number of items currently suggested would require 4 items on each agenda and there were a number of potential issues which may come forward.

19. Future Meeting Dates

The dates outlined for future meetings of the committee were agreed as follows:

Wednesday 21 September 2022
Wednesday 16 November 2022
Wednesday 1 March 2023

The meeting ended at 7.56 pm

CHAIRMAN

CABINET



Report subject	Bus Service Improvement Plan (BSIP) Implementation
Meeting date	7 September 2022
Status	Public Report
Executive summary	<p>BCP Council has been successful in having an indicative grant award of £8.9m from the Department for Transport (DfT) to deliver it's Bus Service Improvement Plan (BSIP) over the next 3 years.</p> <p>The purpose of this paper is to seek Council approval to accept and invest the grant.</p>
Recommendations	<p>That Cabinet agrees and recommends to Council that it</p> <p>(a) Subject to confirmation of an award, accepts the £8.9m Bus Service Improvement Plan funding for the period 2022/3 to 2024/5 from the Department for Transport</p> <p>(b) Delegates delivery of the Bus Service Improvement Plan (BSIP) to the Service Director for Transport and Engineering in consultation with the Portfolio Holder for Sustainability and Transport</p>
Reason for recommendations	<p>(a) The Department for Transport (DfT) has indicated to the Council that it will very likely receive confirmation of the indicative award in Autumn 2022, therefore, approval is being sought to expedite investment of the funding so that the benefits can be realised sooner.</p> <p>(b) The investment of the BSIP funding is aligned with the Council's Corporate Strategy and the Climate and Ecological Emergency Action Plan.</p>
Portfolio Holder(s):	Councillor Mike Greene, Cabinet Member for Sustainability and Transport
Corporate Director	Jess Gibbons, Chief Operations Officer
Report Authors	<p>John McVey, Sustainable Transport Policy Manager</p> <p>Richard Pincroft, Head of Transportation including Sustainable Travel</p> <p>Julian McLaughlin, Service Director for Transport and Engineering</p>

Wards	Council-wide
Classification	For Decision

Background

1. In accordance with 'Bus Back Better, a National Bus Strategy for England', on 30 June 2021 BCP Council committed to forming an Enhanced Partnership with the local bus operators and to jointly develop a Bus Service Improvement Plan (BSIP). To comply with DfT requirements, the [BSIP](#) was submitted by 31 October 2021, together with a funding request template to cover the period to 31 March 2025.
2. The original timescale set out by DfT required the Enhanced Partnership (EP) Plan and EP Scheme to be formed by the end of April 2022. The EP Plan has similar content to the BSIP and the EP Scheme sets out in detail what 'facilities' and 'measures' are to be delivered with the available funding to support buses and bus passengers.
3. At its meeting on 9 February 2022, Cabinet resolved to delegate authority to the Director of Transport and Engineering in consultation with the Portfolio Holder for Sustainability and Transport to form the Enhanced Partnership.
4. In a letter dated 4 April 2022, DfT amended the submission date for the EP Plan and EP Scheme. A **draft** EP document was now to be submitted by 30 June 2022. The letter also stated that BCP Council had been awarded an indicative funding allocation up to **£8,858,430** (of which £6,104,639 is capital and £2,753,791 is revenue) to commence delivery of the BSIP. This covers the period from 2022/23 to 2024/25.
5. DfT is reviewing the draft EP Plan and Scheme documentation. It is possible that changes or additions may be requested before it confirms the funding allocation. Provided there is no significant variation in the funding award, the delivery programme will be adjusted under delegated authority by the Service Director for Transport and Engineering, in consultation with the Portfolio Holder for Sustainability and Transport. The funding issue will be dependent on the Enhanced Partnership being formed. It will be necessary to consult with the bus operators on the updated draft documentation. A short consultation with other stakeholders will also be required before the EP can finally be 'made'.
6. Since the publication of the BSIP and the drafting of the EP Plan and Scheme documentation, Bournemouth Transport went into Administration and subsequently ceased trading on the evening of 4 August 2022. Officers have worked closely with the bus operators to protect the bus network. Much of the commercial bus route network was quickly covered by Go South Coast T/A Morebus from Saturday 6 August. Tendered services are being operated on a temporary basis by Morebus and Eastleigh-based Xelabus, T/A Yellow Coaches.
7. The collapse of Bournemouth Transport is not expected to have a significant impact on the Enhanced Partnership and the delivery of the BSIP.

Proposed EP Scheme Facilities and Measures

8. DfT expect that the vast majority of the allocation is spent on bus priority, ambitious and attractive initiatives to reduce and simplify fares, and increased service frequencies and new or expanded routes.
9. In light of this, the draft EP Scheme proposes the following schemes and measures:
 - a) Six bus priority routes across Poole, Bournemouth and Christchurch. Improvements will be introduced to speed up buses, making them more attractive to use and reducing the cost of operation. Passenger facilities including shelters, raised boarding kerbs and RTPI displays will also be provided.
 - b) Providing bus priority at a further 23 signalised junctions. Buses and bus passengers already benefit from priority at 42 signalised junctions. This will be increased to 65.
 - c) Additional bus shelters.
 - d) Additional Real Time Passenger Information (RTPI) displays.
 - e) Poole Bus Station RTPI totems incorporating CCTV live-streamed to the council's Control Room to support passenger security.
 - f) Provide Mobility as a Service (MaaS) app to deliver multi-modal journey planning and single payment options. To include major bus operators; South Western Railway and Beryl bikeshare.
 - g) Targeted fares promotions to include route-specific offers with reduced fares plus other discounted travel events (e.g. pre-Christmas).
 - h) Multi operator daily capping as part of existing development 'Project Coral'
 - i) Increased frequencies/journeys on specific routes.
 - j) Increase the frequency of existing services so that they can run at reduced headway (e.g., hourly to every 30 minutes or half-hourly to every 20 minutes) to deliver effective passenger growth.
 - k) Across all services a daily capped fare will apply over a full day.
10. The implementation of these schemes would be in accordance with council Standing Orders and would be subject to the usual engagement and consultation where appropriate.
11. In addition, the EP Scheme includes a number of obligations on the Local Authority, for example, maintaining the existing bus priority, bus shelters and RTPI displays; managing roadworks; bus lane enforcement; multi-operator ticketing; integration with other modes; involving bus passengers; and supporting bus operators to recover following the C-19 pandemic.
12. Obligations on the bus operators include operating services in accordance with the published schedules and Traffic Commissioner requirements; standardised service change dates; driver training; referencing other operators' services in publicity material; ensuring multiple routes don't have the same number; continuing to offer child discounts without funding; minimum vehicle standards and vehicle investment; provision of data to the local authority; and, discuss proposed service changes with the council prior to implementation.
13. There are also joint obligations, for example, to introduce a Passenger Charter.

Options Appraisal

14. There are two possible options for Members to consider:
- a) Accept the £8.9m BSIP funding and implement the facilities and measures set out in the EP Scheme. This will help attract more passengers to bus services and make service operation more viable for the bus companies which in turn will reduce traffic congestion, improve air quality and contribute to the council's carbon reduction targets (**Recommended**).
 - b) Decline the funding and have a much reduced opportunity to support buses and bus passengers. This will not find favour with the DfT and is likely to result in no further BSIP funding being offered (**Not Recommended**).

Summary of financial implications

15. The Council has been awarded an indicative funding allocation up to £8,858,430 (of which £6,104,639 is capital and £2,753,791 is revenue) to commence delivery of the BSIP. This covers the period from 2022/23 to 2024/25. An additional Local Transport Plan contribution of £2,031,667 will be allocated to support the capital elements of this programme over the three year period (Yr1 - £265,415, Yr2 - £905,001, Yr3 - £861,251).
16. A Bus Capacity Work revenue grant of £277,498 was paid in 2021/22 to support this work. It is understood that further capacity grants will be made available.
17. Where applicable the cost of additional support from Corporate Services will be recharged to the programme. For example, financial monitoring, procurement, communications.

Summary of legal implications

18. Enhanced Partnerships are statutory arrangements created by the Bus Services Act 2017. All parties have a stronger commitment to joint working than the voluntary Quality Bus Partnership arrangement previously in place.










Summary of human resources implications

19. BCP Council is fortunate that it has the appropriate expertise to work in partnership with the bus operators and deliver the BSIP improvements. Job descriptions developed through the Smarter Structures programme reflect this developing area of activity. It is likely that some support from external specialist consultants will be required.
20. The programme will need supporting by some Corporate Services as referred to in section 15 (see above).

Summary of sustainability impact

21. A Decision Impact Assessment DIA Proposal ID 436 has been created for this decision.

Impact Summary

Climate Change & Energy	Green - Only positive impacts identified	
Communities & Culture	Green - Only positive impacts identified	
Waste & Resource Use	Green - Only positive impacts identified	
Economy	Green - Only positive impacts identified	
Health & Wellbeing	Green - Only positive impacts identified	
Learning & Skills	Green - Only positive impacts identified	
Natural Environment	Green - Only positive impacts identified	
Sustainable Procurement	Green - Only positive impacts identified	
Transport & Accessibility	Green - Only positive impacts identified	

Answers provided indicate that the score for the carbon footprint of the proposal is: **2**

Answers provided indicate that the carbon footprint of the proposal is:	Low	
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Summary of public health implications

22. Urban traffic speeds are falling by on average 2% every year, causing NO_x emissions to rise. Diesel cars are the single biggest contributor to NO_x levels, responsible for 41% of all NO_x emissions from road transport. Buses are amongst the cleanest vehicles on our roads with many now achieving Euro VI emissions

standards. Improving local bus services contributes to the BCP Council priority of developing an eco-friendly and active transport network with positive implications for public health.

Summary of equality implications

23. An updated Equalities Impact Assessment was considered by the EIA Panel on 11 August 2022. This received an overall rating of **Green – good to go/approved, providing sufficient evidence the public sector equality duty has been met.**

Summary of risk assessment

24. None identified.

Background papers

1. [Bus Back Better - A National Bus Strategy for England](#)
2. [Draft EP Plan and EP Scheme](#)

Appendices

There are no appendices to this report.

PLACE OVERVIEW AND SCRUTINY COMMITTEE



Report subject	Overview of SWEP protocol (Severe Weather Emergency Protocol)
Meeting date	21 September 2022
Status	Public Report
Executive summary	<p>The committee has requested a briefing with regard to SWEP and this report seeks to provide a thorough overview regarding this very important and potentially lifesaving intervention. Starting with some background and a description of the current SWEP arrangements and triggers, the report then moves on to discuss the wider offer that is in place all year round for those verified as rough sleeping in the BCP area.</p> <p>Following some detail regarding outcomes, the report then moves on to look at the protocol review process, including that taking place this year, and underway now, which includes benchmarking with several other Local Authorities.</p> <p>Finally the importance of partnership working in this area is discussed as well as looking at financial considerations.</p>
Recommendations	<p>It is RECOMMENDED that:</p> <p>the report be received and noted.</p>
Reason for recommendations	Report requested by committee

Portfolio Holder(s):	Councillor Karen Rampton, Portfolio Holder - People and Homes
Corporate Director	Jess Gibbons, Chief Operations Officer
Report Authors	Fraser Nicholson, Homelessness Partnerships Coordinator, Ben Tomlin, Head of Housing Options and Partnerships
Wards	Council-wide
Classification	For Information

Background

1. The accepted definition of SWEP is that it is an emergency response targeted for those people sleeping rough, and applies in extreme weather all year round, including storms and heatwaves as well as very cold weather. Nationally acknowledged Homeless Link guidance defines SWEP as *“a locally agreed procedure and offer, followed to minimise harm or death to anyone who might be sleeping rough, through the provision of emergency accommodation to support someone off the streets immediately”*.
2. There is no Statutory Duty placed upon local authorities to provide SWEP, it is strongly recommended it is provided and that the offer is robust and meets minimal criteria. Homeless Link are a national charity who work closely with Government departments including the Department for Levelling Up Housing & Communities (DLUHC) and they are the national membership charity for organisations working directly with people who become homeless in England. They work to make services better and campaign for policy change that will help end homelessness. They publish annual guidance to Local Authorities and partner agencies in order to help ensure the best and most appropriate SWEP provision and safeguard lives. BCP Council and our commissioned Rough Sleeper Outreach Service, St Mungo's participate in SWEP workshops facilitated by Homeless Link each year.
3. Traditionally, both nationally and in the BCP area, SWEP provision has consisted of overnight accommodation in communal settings such as church halls and supported housing schemes.
4. BCP Council adopted a single SWEP protocol in 2019 (aligned from legacy Councils), which has been reviewed annually in partnership with St Mungo's. St Mungo's are contracted to lead in the coordination of SWEP. As the outreach team are working with those rough sleeping on a daily basis, they have very good intelligence regarding who is on the streets, their needs and work with them regarding solutions, as well as working closely with the

Council Housing team, Voluntary & Community Sector (VCS) and other members of the Multi-Disciplinary Team (MDT) which meets weekly to review and find housing solutions for those sleeping rough.

5. The prime focus on SWEP is to safeguard lives from extreme weather. There have been no rough sleeping fatalities due to extreme weather during the three years since the formation of BCP Council, which indicates that it an effective measure

Current model of provision

6. Following the COVID-19 pandemic in March 2020, communal places for providing SWEP accommodation has not been recommended by DLUHC due to the ease of COVID transmission in such settings. The SWEP protocol was updated accordingly. At the start of the pandemic, the Government issued a mandate to all councils to accommodate all those rough sleeping. This initiative was called 'Everyone In' and BCP Council and others across the country helped over 400 people access safe place to stay, commonly in single occupancy hotel rooms.
7. In Winter 2020/21 *Everyone In* was still active, some people continued to rough sleep and SWEP was required. The model used was essentially the same as *Everyone In*, with hotel rooms used, multi-agencies wrapping support around individuals in the hotel settings and the opportunity taken to try and ensure those accessing SWEP remained in accommodation, with some significant success.
8. Last winter, with increased risk from COVID-19 variants, the same model of hotel provision was used successfully. Many of those rough sleeping were brought inside for the entire duration of the Winter period and provided a good tool for encouraging positive engagement, with targeted Government grant funding received to cover the period 1st Dec 2021 to 31st March 2022 including the cost of additional support for the people housed. SWEP was activated once last winter during this period. Consideration was given to activate on several occasions; however no trigger was met to activate.
9. The current mandatory trigger for SWEP is where there are three nights or more whereby the minimum temp will be zero degrees Celsius or less, where there is an amber or red weather warning, such as due to a severe storm or, as we have had this summer, a heatwave with related risks. The MET Office weather forecast is used when planning and assessing SWEP. The heatwave scenario is much less frequent compared to cold weather alerts.
10. It has been important to ensure discretion is also applied when considering SWEP activation.
11. The hot weather SWEP offer includes the provision of water, sun lotion, hats and other essentials as well as advice on keeping safe, where to find water refilling points and cooling off places, rather than universal accommodation provision, although everyone's accommodation offers will be reviewed, and accommodation may be offered based on increased individual risks.

SWEP Triggers

12. SWEP is triggered by mutual agreement by a senior manager from the Housing Service, and senior manager from St Mungo's. However, the triggering is dictated by the protocol,
 13. Where the prerequisite trigger outlined in the protocol is not applied, there remains flexibility and discretion to activate or extend SWEP. As weather events are never the same, a broader trigger definition is used rather than unwieldy descriptions of specific conditions or an event.
 14. Examples of where discretion has been used, include continuing with SWEP when the temperature has risen slightly but where there was clear indication that it was due to drop again in future nights. The triggering of SWEP due to storms rated as amber or red has resulted in 2 activations for one and two nights respectively.
 15. SWEP can be controversial, and this is particularly so on occasions when it is cold weather, but where the threshold for triggering has not been met. It is relatively rare that there are 3 consecutive nights at zero or below in Bournemouth, Christchurch and Poole, and in fact last winter SWEP was not triggered due to low temperatures; the only winter activation was due to a severe storm.
 16. The Council and St Mungo's every year receive feedback from a small number of residents that SWEP has not been activated when the weather is cold, and this can be down to phone apps or similar indicating a lower temperature, as opposed to the MET Office data that the protocol relies on to provide a consistent measure and benchmark.
- ### **Rough Sleeping Groups**
17. When an accommodation SWEP provision is in place and a universal offer of emergency accommodation is provided, there can sometimes be confusion regarding why some people are not provided with offers of accommodation outside of this emergency protocol.
 18. People who are verified as rough sleeping in the BCP area and who have a local connection are provided with an offer of emergency accommodation where required. People are not required to sleep rough in order to access emergency accommodation, housing needs assessments will determine whether emergency accommodation is required in advance of a person becoming homeless to ensure no first night or second night on the street is necessary in order to access the services they need. Accommodation provision can be in emergency supported housing such as Somewhere Safe to Stay 24/7 supported pilot provision or hotel style accommodation.
 19. Others directly access supported housing or are supported to access the private rented sector or back to their families or friends. There remains a strong emphasis on early intervention and prevention activities to ensure housing crisis is avoided where possible.

20. SWEPP therefore is an emergency safety net response during extreme weather for those who are not normally applicable or who are not accepting offers. Please see a list below of who this applies to (and the exception)
- People who are assessed as having no-where safe to stay and would otherwise rough sleep in the BCP area
 - Verified Rough Sleepers without a BCP local connection will receive an offer of emergency accommodation.
 - Verified Rough Sleepers who have previously accepted an emergency accommodation offer and been evicted due to their behaviour will receive an offer of emergency accommodation.
 - Verified Rough Sleepers with BCP local connection who have been offered and refused emergency accommodation, will receive an offer.
 - Verified Rough Sleepers who have NRPF (No Recourse to Public Funds) for the period of SWEPP only
 - Verified Rough Sleepers who have somewhere safe to stay but are choosing not to access that accommodation will not receive an offer of accommodation.

Recent SWEPP provision and Outcomes

21. There is no requirement to collate and record reviews of SWEPP, the Rough Sleeper Action group have ensured that ongoing data & insight of key trends is available to inform protocol review. In the last winter period SWEPP was considered on around four occasions and activated once, for two nights, so the data is less meaningful. In 2020/21 SWEPP was triggered on four separate occasions.
22. Typically, around 50 per cent of those rough sleeping accept a SWEPP offer, although this increased over the last two years. For many, the threat of severe weather and associated risks is enough to encourage them to accept the offer which they may have previously refused. For others who still refuse, this decision is often based on the complex support needs such as substance misuse, mental ill-health etc. The outreach team work hard to encourage as many people to accept the SWEPP offer as possible based on the primary purpose of helping to save lives.
23. It is important to ensure sufficient, accessible provision in all three towns, albeit demand is not equally spread. It is also important it have options that accept pets such as dogs, as many people will not part from their pets.
24. Around half of those accommodated remained inside following the end of the SWEPP activation period. This includes non-locals who are engaging with a reconnections plan. Around 20% of those rough sleeping are typically not locals – in previous years, non-locals were a greater proportion.
25. Following the 2020/21 SWEPP activations there was a street count of 13, the lowest such count for over a decade.
26. In terms of hot weather SWEPP, there was one activation last summer, and to date there have been two activations this summer.

Annual Review

27. The Homelessness Reduction Board is responsible for providing assurance of effective SWEP operations with the Rough Sleeper Action Group (made up of a range of statutory and non-statutory stakeholder partners) delegated to update the protocol each year.
28. Recent changes due to reviews have included a specific mandatory trigger if there is an amber or red weather warning with related risk to life. This has resulted in two activations in the time since, including one shortly after the amendment was made. There had previously never been an activation for a storm specifically.
29. Further to the group meeting this Summer and following participation in national best practice workshops, for which BCP Council were able to share a range of positive examples of effective SWEP agency collaboration, the group are recommending the following revisions to the existing protocol:
 - Retention of an emergency accommodation B&B provision blended with some communal supported housing provision for those with complex needs
 - The inclusion of a senior health representative in the trigger decision making process for SWEP
 - Formalising the offer from the VCS for support, assistance and sundries for those assisted, including daytime contact and access to meaningful occupation activities.
 - Inclusion of examples of weather indicators which are more likely to trigger SWEP (outside the 3 day and weather warning indicators) This may include one night where the temp is extremely low, of factoring in wind chill and resultant feels like temperatures.
 - Conditions that will enable the continuation of accommodation provision when SWEP ends that enables people to secure long term housing and support.
 - Enhanced boiler plate and communications arrangements which provide more responsive public messaging
 - Recording every time that SWEP is considered, including when the decision is not to activate.

Current review and benchmarking

30. BCP is member of an Officer group coordinated by DLUHC of LAs with higher levels of rough sleeping across England and other coastal local authorities, across the South-East and West regions. A benchmarking exercise was carried out in July 2022 to review protocols and SWEP arrangements. This confirmed BCP is consistent in its approach to SWEP arrangements across

other areas with the greatest range of difference occurring in the availability of emergency accommodation provision.

31. BCP practices were positively reflected due to the strength of collaboration across multi-disciplinary partners when regarding their approaches as a form of benchmarking and considering best practise.
32. There remain a great many examples of where SWEP accommodation provision has signalled a change in a person's engagement with services and willingness to accept help and support. Whilst activating SWEP increases the demands upon the valuable local service providers all of which play their part in its delivery, personal positive outcomes for people escaping homelessness and beginning their journey of recovery remain frequent and consistent. This is due to the effective collaboration of those stakeholders within the BCP Homelessness Partnership.
33. The Homelessness Reduction Board and Forum partners will continue to encourage organisations who are not involved in the Partnership and perpet to provide services to rough sleepers during severe weather to join the collaborative effort during SWEP

Partnership working and strategic links

34. Partnership working is a critical element of all of the work undertaken to prevent and address homelessness. An important element of this is communication and ensuring that key stakeholders are aware of the SWEP Protocol and when it is likely to be activated. This wider communication includes information provided via the Homelessness Forum to a wide range of partners. The BCP Council website and the pending Homelessness Partnership website will both have a direct link to information regarding SWEP. When SWEP is triggered, partners in the sector play a key role in distributing comms, particularly via social media, and the Partnership will also soon have a suite of social media which will further aid with this and other related areas such as contactless giving points and success stories.

Funding

35. The commissioned coordinators of Rough Sleeping Outreach and SWEP, St Mungo's, work with the BCP Council Housing team on agreeing placements and support to those requiring accommodation. Pre-Covid communal venues such as some church halls and supported housing projects provided the majority of the provision.
36. In the last two years the costs of Winter Provision has been met by Government grant, the Winter Pressures Fund (2020/21 and 2021/22) and last winter Protect and Vaccinate Grant funding. The Council will receive a 3-year allocation of Rough Sleepers Initiative grant funding which will provide sufficient funding to continue to provide emergency accommodation provision in single room occupancy hotels.

37. Government have recently launched the Night-shelter Transformation Fund, which provides Voluntary & Community Sector agencies the opportunity to access revenue and capital grant to deliver emergency single room accommodation provision and support and move away from the traditional shared communal accommodation settings provided pre-pandemic.

The VCS, St Mungo's and the Housing team are working together to ensure future SWEP housing provision is responsive and accessible across the 3 towns, which provides the necessary support people need once inside.

Summary of financial implications

38. The Council will receive a three-year allocation of Rough Sleepers Initiative grant funding (2022-25) which will provide sufficient funding to continue to provide emergency accommodation provision in single room occupancy hotels.

Summary of legal implications

39. Whilst there is no Statutory Requirement for Local Authorities to provide shelter for everyone during severe weather, it is widely accepted that there is a humanitarian obligation to provide SWEP and prevent death. There is also an expectation from DLUHC (Department of Levelling Up, Housing & Communities) that this is provided and that the protocol is robust and meets minimal criteria. To decide not to provide this could leave the Council open to challenge by way of Judicial Review on the grounds of irrationality. This being on the basis that the decision not to provide a SWEP is a decision that is so unreasonable that no reasonable body, acting reasonably, could have made it. It should be noted that this is a very high bar to get over and it is rare for the Court's to grant judicial review on this basis but, notwithstanding this there is a risk, nevertheless. If a SWEP was not in place and a challenge made in the Courts on this decision, and the Court upheld the challenge, the Council could be liable to pay the costs of the litigation.

Summary of human resources implications

40. There are no human resources implications arising from this report

Summary of sustainability impact

41. There are no sustainability implications arising from this report

Summary of public health implications

42. People who are rough sleeping are amongst the most vulnerable in the country, having on average significantly lower life expectancy of around 44 years, often exacerbated by poor health and wellbeing. In many cases there

is also related risky behaviour such as use of substances. As such this group is even more vulnerable during extreme weather

Summary of equality implications

43. An Equality Impact Assessment (EIA) will be prepared as part of the process of updating the SWEP Protocol and will go to panel to be considered in October 2022 prior to final sign off.

Summary of risk assessment

44. SWEP is activated in order to minimise the risk of death of those rough sleeping due to extreme weather. Each annual review considers any potential amendments to further improve the protocol and minimise said risks.

Background papers

45. i Homeless Link SWEP Guidance – published works (See Appendix 1)
ii SWEP Protocol (See Appendix 2)

Appendices

Appendix 1 – Homeless Link SWEP guidance



SWEP_and_Winter_Provision_Toolkit_2021_

Appendix 2 – BCP SWEP Protocol 2021-22



BCP SWEP Protocol
2021-22.doc

Appendix 3 – SWEP activations since Winter 2020/21

Please see table on next page

SWEP Activated	Activation reason	Provision	SWEP Deactivation	SWEP deactivation reason
26/12/2020	Amber Storm (risk to life)	EA placements with support if required, supported accommodation	27/12/2020	Temperature increase
06/01/2021	Cold Weather	EA placements with support if required, supported accommodation	11/01/2021	Temperature increase
22/01/2021	Cold Weather	EA placements with support if required, supported accommodation	26/01/2021	Temperature increase
07/02/2021	Cold weather	EA placements with support if required, supported accommodation	11/02/2021	Temperature increase
20/07/2021	Hot Weather	Water, suncream, advice, extra outreaches, hats and clothing	23/07/2021	Temperature decrease
17/02/2022	Red weather warning (risk to life)	EA placements with support if required, supported accommodation	19/02/2022	Amber weather warning no longer in place
14/07/2022	Hot weather	Water, sun cream, advice, extra outreaches, hats and clothing	19/07/2022	Temperature decrease
08/08/2022	Hot weather	Water, suncream, advice, extra outreaches, hats and clothing	15/08/2022	Temperature decrease



OVERVIEW AND SCRUTINY COMMITTEE

Report subject	Work Plan
Meeting date	21 September 2022
Status	Public Report
Executive summary	The Chairman and Vice Chairman of the Place O&S Committee have worked with Officers to identify the priority areas of work for the Committee with contributions from the Committee members. The work priorities of the Committee have been developed on the basis of risk. The proposed Work Plan is attached at Appendix A. The Committee is asked to consider the proposals contained in the Work Plan and approve or amend the contents. A link to the current published Cabinet Forward Plan is included within the report to aid the Committee in deciding on its priorities for scrutiny.
Recommendations	It is RECOMMENDED that the Place Overview and Scrutiny Committee amend as appropriate and then approve the Work Plan attached at Appendix A to this report.
Reason for recommendations	The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Work Plan which will be published with each agenda.

Portfolio Holder(s):	Not applicable
Corporate Director	Graham Farrant, Chief Executive
Contributors	Lindsay Marshall, Overview and Scrutiny Specialist
Wards	N/A
Classification	For Decision

Background

1. All Overview and Scrutiny (O&S) bodies are required by the Constitution to consider work priorities and set these out in a Work Plan. When approved, this should be published with each agenda.
2. The Constitution requires that the Work Plan of O&S bodies shall consist of work aligned to the principles of the function. The BCP Council O&S function is based upon six principles:
 1. Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.
 2. A member led and owned function – seeks to continuously improve through self-reflection and development. Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process.
 3. Engages in decision making and policy development at an appropriate time to be able to have influence.
 4. Contributes to and reflects the vision and priorities of the council.
 5. Agile – able to respond to changing and emerging priorities at the right time with flexible working methods.
3. The O&S Committee may take suggestions from a variety of sources to form its Work Plan. This may include suggestions from members of the public, Officers of the Council, Portfolio Holders, the Cabinet and Council, members of the Committee, and other Councillors who are not on the Committee.
4. The Constitution requires that all suggestions for O&S work will be accompanied by detail outlining the background to the issue suggested, the proposed method of undertaking the work and likely timescale associated, and the anticipated outcome and value to be added by the work proposed. No item of work shall join the Work Plan of the O&S Committee without an assessment of this information.

Summary of financial implications

5. When establishing a Work Plan, the Constitution requires the Overview and Scrutiny Committee to take into account the resources, including Councillor

availability, Officer and financial resources, available to support their proposals. The Committee may wish to consider the Cabinet Forward Plan to aid in planning its work: [BCP Council – Democracy](#)

6. To ensure sufficient resource availability across all O&S bodies, Officer advice is that, in addition to agenda items, one additional item of scrutiny inquiry work may be commissioned by an Overview and Scrutiny body at any one time. This may take the form of a working group or task and finish group, for example. Bodies commissioned by the Overview and Scrutiny Committee may have conferred upon them the power to act on behalf of the parent body in considering issues within the remit of the parent body and making recommendations directly to Portfolio Holders, Cabinet, Council or other bodies or people within the Council or externally as appropriate.

Summary of legal implications

7. The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Work Plan which will be published with each agenda.

Summary of human resources implications

8. N/A to this decision

Summary of environmental impact

9. N/A to this decision

Summary of public health implications

10. N/A to this decision

Summary of equality implications

11. Any member of the public may make suggestions for Overview and Scrutiny work. Further detail on this process is included with Part 4 of the Council's Constitution.

Summary of risk assessment

12. N/A to this decision.

Background papers

None

Appendices

Appendix A – Overview and Scrutiny Committee proposed Work Plan

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Work Plan – BCP Place Overview and Scrutiny Committee

The following work plan items are suggested as early priorities to the Place O&S Committee by the Chair and Vice Chair, following consultation with officers.

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
Meeting Date: Wednesday 21 September 2022					
1	Severe Weather Emergency Protocol To provide an update on the Severe Weather Protocol for Homelessness	To enable the Committee to monitor this issue and target scrutiny as required.	Committee Report	Lead Member - Homelessness, PH – People and Homes Lorraine Mealings – Director Housing	Contact Democratic Services for further information
2	Bournemouth Development Company Business Plan To consider the latest Business Plan prior to Cabinet consideration.	To enable the Committee to scrutinise this report and make comments or recommendations as appropriate	Cabinet report or briefing paper report	PH – Development, Growth and Regeneration Sarah Longthorpe – Director Regeneration	Contact Democratic Services for further information
3	Investment Decision on Poole Crematorium	To enable the Committee to scrutinise this report and make comments or recommendations as appropriate	Cabinet report or briefing paper report	PH – Environment and Place Liz Hall	Contact Democratic Services for further information
Meeting Date: Wednesday 16 November 2022					
1	Future Places Update To consider an update following the request made by	To enable the Committee to maintain an oversight of the issue and make any	Committee Report	PH – Development, Growth and Regeneration	Update requested at meeting on 16.06.22 Contact Democratic

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	the Committee when last considered, this will include a review of the recent business cases.	recommendations as appropriate.		Sarah Longthorpe – Director Regeneration	Services for further information.
2	Firebreaks To consider the current policy on this issue and any future proposals.	To enable the Committee to consider any proposals before consultation	Committee Report	PH – Environment and Place	Report requested at the meeting held on 16.06.22. Contact Democratic Services for further information.
3	Climate Plan Annual report – to consider the Council's work in response to the Climate Emergency	To enable the Committee to monitor this issue and target scrutiny as required.	Committee Report	PH – Transport and Sustainability	Contact Democratic Services for further information.
4.	Strategic Transport Plan To consider an update on progress and timescales for the Strategic Transport Plan.	To enable the Committee to consider any proposals before consultation	Committee – Briefing note	PH – Transport and Sustainability	Contact Democratic Services for further information.
Meeting Date: Wednesday 1 March 2023					
1.	Library Strategy To consider the proposed Library Strategy scheduled for Cabinet consideration on 8 March	To enable the Committee to scrutinise this report and make comments or recommendations as appropriate	Committee Report	PH – Tourism, Culture and Vibrant Places	Contact Democratic Services for further information.

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
2.	Outcome report from the Enforcement Task and Finish Group To receive an update and consider any recommendations from the group	To enable the Committee to have an overview of the work of the group and consider any recommendations made.	Task and Finish Group Report	PH – Community Safety and Regulatory Services and PH – Environment and Place	Contact Democratic Services for further information.
DATE to be allocated					
1.	Strategic Transport Plan To consider the proposed plan prior to submission to Cabinet	To enable the Committee to scrutinise this report and make comments or recommendations as appropriate	Committee Report	PH – Environment and Place	To be scheduled in 2023 – potentially March.
2.	Potential Purchase of Barclays House, Poole To consider a decision to purchase the site, if required.	To enable the Committee to maintain oversight of this issue and make recommendations as required.	Committee Report / Cabinet report	PH – Development, Growth and Regeneration	A special meeting to consider this issue will be convened if required.
3.	Flooding and FCERM To consider a report providing an annual update on this issue	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report or information only paper	PH – Environment and Place	Contact Democratic Services for further information.
4.	Play Strategy	To enable the committee to maintain an oversight of this	Committee report	PH – Environment and Place	

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	To consider the Council's play strategy once developed.	issue and contribute as appropriate.			
Commissioned Work Work commissioned by the Committee (for example task and finish groups and working groups) is listed below: Note – to provide sufficient resource for effective scrutiny, no more than 2 items of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.					
	Enforcement Working Group To consider aspects of enforcement in BCP Council to be determined by the group.	To establish an overview of the different issues within enforcement and consider any potential recommendations	Task and Finish Group	PH – Community Safety and Regulatory Services and PH – Environment and Place	This working group may need to be placed on hold due to resource implications.
	Tree Strategy Working Group To consider and feed into the developing Tree Strategy for BCP	To ensure that there is an overview on this issue and member engagement as the strategy develops	Task and Finish Group	PH – Environment and Place	
Update Items The following items of information have been requested as updates to the Committee. The Committee may wish to receive these in an alternative to format to Committee updates (e.g. by emailed briefing note outside of the Committee) to reserve capacity in Committee meetings for items of value-added scrutiny.					
	Flooding and FCERM To consider a report providing an annual update on this	To enable the Committee to maintain oversight of this issue and target scrutiny as required.	Committee Report or	PH – Environment and Place	Contact Democratic Services for further information.

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	issue. Place O&S is the statutory body to consider.		information only paper		
Annual Reports					
	Climate Plan Annual report – to consider the Council's work in response to the Climate Emergency	To enable the Committee to monitor this issue and target scrutiny as required.	Committee Report		

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